

Date

<First Name> <Last Name>

<Address>

<City>, <State> <Zip>

Dear <First Name> <Last Name>:

Emerging technologies in computers, communications and the Internet are affecting business practices in Nebraska and around the world. Nebraska businesses now have a better opportunity than ever before to compete in regional, national and global markets. We are writing to you because we are conducting a small survey of businesses in Cheyenne County to ask what your current use of telecommunications is, what you see your future infrastructure needs will be and educational needs you may have to better use this new technology in your organization. The findings will be used by our community to better meet your needs.

We will be sending you a short questionnaire within the next seven days. The survey is being conducted to learn more about your computer skills, your current use of technology and needs you may have in the future. Results from this survey will help our county do a better job understanding what the county's technological infrastructure is and to assure that businesses in Cheyenne County can compete in this new digital economy.

We assure you that your responses will be kept in strict confidence. Data collected from this survey will be analyzed and released only as summaries in which no individual's answers can be identified.

We would greatly appreciate you taking the few minutes necessary to complete and return your questionnaire. In order for the results to accurately reflect local perspectives, it is important that each questionnaire be completed and returned.

We would like to personally thank you for your help. If you have any questions, please feel free to call (308) 254-4455.

Sincerely,
co-chair Infrastructure and Technology Committee
Workforce Development Partnership

Connie Hancock
Extension Educator

Karen Kollars
Chamber Director

Val Nienheuser
Abstractor