

TECHNICAL PANEL

Tuesday, February 11, 2014 at 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege Street, Lincoln, Nebraska

MINUTES

MEMBERS PRESENT:

Walter Weir, CIO, University of Nebraska, Chair
Christy Horn, University of Nebraska
Brenda Decker, CIO, State of Nebraska
Michael Winkle, NET

MEMBERS ABSENT: Kirk Langer, Lincoln Public Schools

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:10 a.m. There were four members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the [NITC website](#) and [Nebraska Public Meeting Calendar](#) on December 19, 2013. The meeting agenda was posted to the NITC website on February 7, 2014. The [Nebraska Open Meetings Act](#) was posted on the south wall.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF NOVEMBER 12, 2013 MINUTES

Ms. Decker moved to approve the [November 12, 2013](#) minutes as presented. Ms. Horn seconded. Roll call vote: Decker-Yes, Horn-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS

Project Update - Administrative Services - LINK Procurement

Bo Botelho, Administrator, Administrative Services - Materiel

The LINK Procurement project status is currently being reviewed by the new Administrative Services Interim Director, Gerry Oligmueller. Further development of Workday, as well as its business processes, continues. Administrative Services is developing an agency IT plan which will address future activities in these areas. Other factors affecting the decision on the LINK Procurement module include integration issues, testing, and overall costs.

Once the project plan and timeline have been finalized, the Technical Panel would like the project to provide an update.

NeSA (Nebraska State Accountability) (formerly Statewide Online Assessment)

Matt Blomstedt, Commissioner, Nebraska Department of Education with John Moon and Brent Gaswick, Nebraska Department of Education

Mr. Blomstedt was congratulated on his position as the new Commissioner for the Department of Education. Mr. Moon reviewed his written report. The project experienced some connectivity issues but it affected only 1% of the tests. On January 23, there was a 40-minute outage. The vendor is providing a detailed report but it will not be available for a couple of more weeks. Discussion occurred regarding the newspaper article in the Lincoln Journal Star.

The vendor, Data Recognition Corporation (DRC), is taking these issues seriously. The company President has been involved and has sent a testing team. Mr. Blomstedt would like to have DRC work with ESU network operation group.

Ms. Horn expressed concern about unresolved accessibility issues with the system. There should be discussions with the vendor as to what it would take to have the system accommodate these students.

The project will provide the vendor's outage report at the March meeting.

Project Status Dashboard

Andy Weekly, OCIO Project Manager

Mr. Weekly distributed two new forms for the panel members for the review – Lessons Learned Documentation and the Project Lessons Learned Form. Members were asked to send him any recommended changes and/or additions.

At the NITC meeting, the Commissioners requested to include a brief project description on the dashboard report. Mr. Weekly has included this information in the current report.

STANDARDS AND GUIDELINES

Approval of Revised Attachments* - NITC 5-204: Linking a Personal Portable Computing Device to the State Email System - Attachments A and B (Revised)

Purpose: This standard provides for the requirements to connect a personal Portable Computing Device ("PCD") to the State's email system. This standard does not apply to PCDs provided by the agency.

The underlying purpose of the standard has not changed. The forms have been updated to include the following:

- The data classifications definitions
- Associated form to be completed per the data classification requested
- Information is being requested as to what type of personal device is being used.
- Agency Director and SISO signatures required.

There are approximately 160 requests that have been approved.

Mr. Winkle moved to approve NITC 5-204 Attachments A and B as presented. Ms. Horn seconded. Roll call vote: Winkle-Yes, Weir-Yes, Horn-Yes, and Decker-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

Discussion occurred regarding Microsoft ending support for Windows XP. Mr. Weir asked if the NITC or the Technical Panel should make a recommendation or policy about Windows XP. Ms. Decker recommended that it should be a general policy relating to all operating systems. This could be a budgetary issue for many agencies. The University of Nebraska's Security Work Group meeting next week will be discussing this issue. Mr. Hobbs was invited to attend the meeting.

WORK GROUP UPDATES

There were no updates.

OTHER BUSINESS

Ms. Decker informed the Technical Panel that there are NITC Commissioners whose terms will expire in April: Dr. Doug Kristensen (Postsecondary Education), Lance Hedquist (Communities), Mike Huggenberger (General Public), Dr. Dan Hoelsing (Elementary and Second Education), Dan Shundoff (General Public) and Pat Flanagan (General Public). The following have been appointed as new NITC Commissioners:

- Walter Weir (representing Postsecondary Education)

- Dorest Harvey (representing the General Public)
- Garry Warren (representing the General Public)
- Randy Meininger (representing Communities)
- Dan Shundoff (reappointed representing the General Public)

The Elementary and Secondary Education position has yet to be appointed.

Members discussed the following legislative bills: LB919 (open data); LB692 (updates to NET statutes); and LB429 (web posting of state government contracts, enacted in 2013). With respect to LB429, Ms. Decker indicated that scanned images of contracts create accessibility issues for the website. It would be helpful if the Accessibility Workgroup could provide guidance to state government agencies on this issue.

ADJOURNMENT

Ms. Horn moved to adjourn. Ms. Decker seconded. All were in favor. Motion carried.

The meeting was adjourned at 10:20 a.m.

The next meeting of the NITC Technical Panel will be held at March 11, 2014, 9 a.m., Varner Hall Board Room, 3835 Holdrege Street, in Lincoln, Nebraska.

The meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.