

## TECHNICAL PANEL

Tuesday, September 10, 2013 at 9:00 a.m.  
Varner Hall - Board Room  
3835 Holdrege Street, Lincoln, NE

### MINUTES

#### MEMBERS PRESENT:

Walter Weir, CIO, University of Nebraska  
Christy Horn, University of Nebraska  
Brenda Decker, CIO, State of Nebraska  
Kirk Langer, Lincoln Public Schools  
Michael Winkle, NET

#### ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:01 a.m. There were five members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the [NITC website](#) and [Nebraska Public Meeting Calendar](#) on August 6, 2013. The agenda was posted to the NITC website on September 6, 2013. The Nebraska Open Meetings Act was posted on the South wall of the meeting room.

#### PUBLIC COMMENT

There was no public comment.

Mr. Weir introduced Chris Wlaschin, the new Information Security Officer for the University of Nebraska. Mr. Wlaschin shared his background and experience with the group.

#### APPROVAL OF JULY 9, 2013 MINUTES\*

**Ms. Decker moved to approve the [July 9, 2013 meeting minutes](#) as presented. Mr. Langer seconded. Roll call vote: Decker-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Abstained. Results: Yes-4, No-0, Abstained-1. Motion carried.**

#### ENTERPRISE PROJECTS

##### VOLUNTARY REVIEW PROJECT CLOSURE\*- NEBRASKA STATE PATROL - LAW ENFORCEMENT MESSAGE SWITCH

At the May 4, 2013 Technical Panel meeting, the Technical Panel agreed to table closure of the project until there is a resolution to the vendor's final payment and completion of work. Suzi Fredrickson, Nebraska State Patrol, reported that the vendor has completed the contract tasks and payment has been made.

**Ms. Decker moved to recommend closure of the Nebraska State Patrol - Law Enforcement Message Switch project. Mr. Winkle seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, Horn-Yes, and Decker-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.**

#### PROJECT STATUS DASHBOARD

Andy Weekly, Office of the CIO

Nebraska State Patrol Fusion Center: The project has been production since last October and is 100% complete. It will be ready to be closed at our next meeting.

Nebraska State Accountability: At the July meeting, the project provided written response to the panel's concerns regarding accessibility and the use of mobile devices for testing. Mr. Weekly asked if the panel was satisfied with their response. Ms. Horn will document and send her concerns to Mr. Weekly. Mr.

Langer reported that Lincoln Public Schools (LPS) still has challenges with accessibility. This fall, LPS will be conducting a pilot project using tablets.

Nebraska Regional Interoperability Network: The completion date was changed to September 30, 2015 (from September 30, 2013). NEMA is struggling with issues of governance and maintenance of the network.

Adjudication Re-engineering: The finish date has been moved from January 31, 2014 to October 31, 2014.

NeSIS PeopleSoft Campus Solutions: The finish date has been moved from December 31, 2013 to September 31, 2014. Until the full extent of modifications required to meet the University's ADA compliance goals is determined it is difficult to predict if upcoming target dates will be missed.

## **STANDARDS AND GUIDELINES - RECOMMENDATIONS TO THE NITC\***

### **NITC 4-201: Web Branding and Policy Consistency (Amendment)**

No public comments were received. The State Government Council recommended approval.

**Mr. Winkle moved to recommend approval of [NITC 4-201 Web Branding and Policy Consistency \(Amendment\)](#). Ms. Horn seconded. Roll call vote: Langer-Yes, Weir-Yes, Winkle-Yes, Decker-Yes, and Horn-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.**

### **NITC 5-401: Active Directory; User Photographs (New)**

Purpose: Microsoft's Active Directory has an attribute ("thumbnailPhoto") to store a thumbnail portrait photograph of each user. Other applications, including Microsoft Outlook and the Exchange Global Address List, will display these photographs automatically in the context of providing information about the user. This document provides guidance on the use of this feature in the State's shared Active Directory forest.

No public comments were received. The State Government Council will make their recommendation at their September meeting.

**Ms. Horn moved to recommend approval of [NITC 5-401: Active Directory; User Photographs](#). Mr. Langer seconded. Roll call vote: Weir-Yes, Langer-Yes, Horn-Yes, Decker-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.**

### **NITC 8-301.01: Password and Authentication Standard for Public Applications (New)**

No public comments were received.

The current password standard addresses the password requirements for employees. Agencies considered these too stringent for some external users. As a result, the Security Architecture Workgroup developed this draft standard. After further discussions the Workgroup reconsidered their approach to the issue. The Workgroup decided to restructure the existing standard to focus on the data rather than the user accessing the data. More sensitive data would have stronger password requirements regardless of who was accessing the data. The Workgroup also revised the data classification categories. As a result of these recommended changes, this draft standard -- NITC 8-301.01 -- is no longer needed. The Workgroup recommended indefinitely postponing this standard.

**Ms. Horn moved to indefinitely postpone NITC 8-301.01: Password and Authentication Standard for Public Applications. Ms. Decker seconded. Roll call vote: Horn-Yes, Langer-Yes, Weir-Yes, Winkle-Yes, and Decker-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.**

## STANDARDS AND GUIDELINES - SET FOR 30-DAY COMMENT PERIOD\*

### **NITC 8-301: Password Standard (Amendment)**

Purpose: The purpose of this standard is to set the minimum requirements for passwords and the related system access requirements based on the data classification (NITC 8-101, § 4.6). These standards apply to all applications and directory structures within the state network.

### **NITC 8-101: Information Security Policy (Amendment)**

The amendment (1) added asset classification categories to the standard and (2) revised a section to prohibit the use of rules to forward all mail from a state email account to a personal account.

**Mr. Winkle moved to approve [NITC 8-301: Password Standard \(Amendment\)](#) and the [NITC 8-101: Information Security Policy \(Amendment\)](#) for the 30-day comment period. Mr. Langer seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, Horn-Yes, and Decker-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.**

## STANDARDS AND GUIDELINES - REQUEST FOR WAIVER\*

### **Department of Correctional Services from the Requirements of NITC 8-301**

Description of the problem or issue: Telestaff is designed to support notifications and signups associated with staff scheduling using multiple channels, including telephone and cellular phone. Outbound calls (offering overtime, or calling off-shift staff back to work) and inbound calls (requesting leave, or volunteering for extra duty) are a central function of the system and require user authentication. Most often, that authentication will occur using a telephone keypad. Most land line phones do not support capitalization or special character entry, and such entry is so cumbersome as to be unusable on phones that do support those characters. The Telestaff System is out of compliance with the NITC Password Standard Section 2.1 *Password Construction*.

Description of the agency's preferred solution, including a listing of the specific requirement(s) for which a waiver is requested:

- The Department of Correctional Services has implemented Password expiration requirements and password reuse requirements for the Telestaff system in compliance with the NITC 8-301 password standard. The Department requests the following action;
  - NITC waiver of Standard 8-301 Section 2.1 for the Telestaff System, contingent on continued enforcement of the following minimum requirements;
    - Passwords must change at least every 90 days
    - Cannot repeat any of the passwords used during the previous 365 days

Mr. Becker reported that Chris Hobbs had recommended approval of the waiver.

**Mr. Langer moved to approve the [Request for Waiver for the Department of Correctional Services from the requirements of NITC 8-301](#). Mr. Winkle seconded. Roll call vote: Decker-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.**

## STATEWIDE TECHNOLOGY PLAN ACTION ITEMS

The NITC is updating the Statewide Technology Plan action plans. The Councils develop the action plans with input from the Technical Panel. Members were asked to send Mr. Becker any recommended changes.

## NASCIO 2013 STATE I.T. RECOGNITION AWARDS FINALISTS

The State of Nebraska has three projects that are finalists for these awards. The winners will be announced at the NASCIO Annual Conference in October.

- Handicap Parking Permit Application and Management System, submitted by DMV/DHHS (Category: Government to Citizen)
- Nebraska Capitol Live Mobile App, submitted by NET (Category: Fast Track Solutions)
- Network Nebraska-Education, submitted by the OCIO (Category: Cross-Boundary Collaboration and Partnerships)

#### **WORK GROUP UPDATES AND OTHER BUSINESS**

There were no work group updates/reports.

The question was raised as to whether the Technical Panel should have discussions regarding cloud computing. The State Government Council's Security Architecture Workgroup will be addressing this topic and will provide a report at a future meeting.

Budget requests are due October 23. If there are any I.T. related requests, the Technical Panel will need to provide a technical review and recommendation at the next meeting.

#### **ADJOURNMENT AND NEXT MEETING DATE**

The next meeting of the NITC Technical Panel will be held on Tuesday, November 12, 2013 at 9 a.m. in Varner Hall.

**Ms. Decker moved to adjourn. Ms. Horn seconded. All were in favor. Motion carried.**

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker, Office of the CIO/NITC.