

**Technical Panel
of the
Nebraska Information Technology Commission**
Tuesday, October 9, 2012, 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
MINUTES

MEMBERS PRESENT:

Walter Weir, CIO, University of Nebraska, Chair
Christy Horn, University of Nebraska
Brenda Decker, CIO, State of Nebraska
Kirk Langer, Lincoln Public Schools
Michael Winkle, NET

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:05 a.m. There were four members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and [Nebraska Public Meeting Calendar](#) on September 5, 2012. The agenda was posted to the NITC website on October 5, 2012. The Open Meetings Act was posted on the South wall.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF AUGUST 14, 2012 MINUTES*

Ms. Decker moved to approve the [August 14, 2012](#) minutes as presented. Mr. Langer seconded. Decker-Yes, Langer-Yes, Weir-Yes and Winkle-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS

Project Status [Dashboard](#) - Andy Weekly

The Fusion Center project had requested that the project be designated as completed and closed. Due to the project not signing off on the vendor's contract because of one outstanding requirement that had not been met yet, the Technical Panel did not recommend closure of the project.

LINK Human Capital Management Project is completed and was implemented on May 9, 2012. The project will need to provide a final report to the Technical Panel.

STANDARDS AND GUIDELINES

Requests for Waiver - Nebraska State Patrol - [Request for Waiver](#) from the requirements of [NITC 5-101- Enterprise Content Management System for State Agencies*](#)

The Nebraska State Patrol has requirements for accreditation. The document management solution available through the State (ECM) does not offer the specialized features necessary to ensure compliance and thus successful accreditation. The Nebraska State Patrol would like to purchase a compliance software application which contains the Accreditation criteria. The Office of the CIO's ECM staff recommended approval.

Ms. Decker moved to approve the request for waiver. The waiver will remain in effect for the duration of the contract. Mr. Langer seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, and Decker-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

PROJECT PROPOSALS - 2013-2015 BIENNIAL BUDGET - RECOMMENDATIONS TO THE NITC*

Reviewer Assignments and New Reviewers*

Rick Becker went over the reviewer assignments and indicated that there were two new reviewers added to the pool.

Mr. Langer moved to approved [Anne Byers](#) and [Tom Rolfes](#) as new reviewers. Mr. Winkle seconded. Roll call vote: Decker-Abstained, Langer-Yes, Weir-Yes and Winkle-Yes. Results: Yes-3, No-0, Abstained-1. Motion carried.

Ms. Horn arrived to the meeting but had to leave prior to vote on the I.T. project proposals.

[Project summary sheets](#) (64 pages)/[Full text of the projects](#) (381 pages)

The members reviewed each of the projects. The following individuals were available to discuss their agency's projects: Josh Daws, Secretary of State; Tom Jensen, Department of Agriculture; Eric Henrichsen, DHHS; and Michael Winkle, NET.

Through discussion and by consensus, the panel made the following comments on the projects:

Project	Q1	Q2	Q3	Comment
09-01	✓	✓	Unk	- Timeframe is a concern because there are multiple agencies involved. - Budget appears sufficient but there are variables which could negatively impact the budget.
09-02	✓	✓	✓	
09-03	✓	✓	✓	- Dependent upon the City of Lincoln making planned changes to the backend database for the system.
18-01	✓	✓	✓	- Planning for change management and training are needed.
22-01	Unk	Unk	Unk	- Until a decision is made on the direction of this project, many aspects of the project cannot be evaluated.
23-01	✓	✓	✓	
23-02	✓	✓	✓	
25-01	Unk	Unk	Unk	- Until a decision is made on the State's Health Insurance Exchange, many aspects of this project cannot be evaluated.
25-02	✓	✓	✓	- Detailed plan needed, but the Agency has mitigated many of the risks.
25-03	✓	Unk	Unk	- Unknown until the RFP process is completed.
25-04				- No technical elements to evaluate.
25-05	✓	Unk	Unk	- Unknown until the RFP process is completed.
25-06	✓	✓	✓	- Detailed plan needed, but the Agency has mitigated many of the risks.
25-07	✓	Unk	Unk	- Unknown until the RFP process is completed.
47-02	✓	✓	✓	
47-03	✓	✓	✓	
47-04	✓	✓	✓	
47-05	✓	✓	✓	
47-06	✓	✓	✓	
78-01	✓	✓	Unk	- Unknown funding reliability.

Q1: Is the project technically feasible?

Q2: Is the proposed technology appropriate for the project?

Q3: Can the technical elements be accomplished within the proposed timeframe and budget?

✓=Yes; ✗=No; Unk=Unknown

Mr. Langer moved to forward the Technical Panel's review and comments on the project proposals to the NITC. Mr. Winkle seconded. Roll call vote: Decker-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)

No information updates were provided.

OTHER BUSINESS

There was no other business.

MEETING ADJOURNMENT

With no further business, the Chair adjourned the meeting at 11:42 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.