

TECHNICAL PANEL
of the
Nebraska Information Technology Commission
Tuesday, August 14, 2012, 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
MINUTES

MEMBERS PRESENT:

Walter Weir, CIO, University of Nebraska, Chair
Christy Horn, University of Nebraska
Brenda Decker, CIO, State of Nebraska
Kirk Langer, Lincoln Public Schools
Michael Winkle, NET

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:05 a.m. There were four members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and [Nebraska Public Meeting Calendar](#) on July 3, 2012. The agenda was posted to the NITC website on August 10, 2012. The Open Meetings Act was posted on the South wall.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF JUNE 12, 2012 MINUTES

Mr. Langer moved to approve the [June 12, 2012](#) minutes as presented. Mr. Winkle seconded. Roll call vote: Decker-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: Yes-4, No-0, Abstained-0. Motion carried.

ENTERPRISE PROJECTS

Final Report - Recommendation to Close Project; DHHS - ACCESSNebraska*
Karen Heng and Eric Henrichsen

Ms. Heng distributed a written project summary to panel members. The project is up and running with all components in place and operating well. There have been no issues with telecommunications. The biggest hindrance is keeping up with staffing the centers. Staff must go through a 3-month training session. One goal of the project is to have a wait time of 3 minutes. Currently the project is receiving over 100,000 calls a month.

Ms. Horn arrived to the meeting.

Ms. Heng reviewed the enhancements as well as the what the project would have done differently. Enhancements will be funded out of operational costs.

Mr. Henrichsen acknowledge Ms. Heng for her work, collaboration effort, and approach in addressing project issues.

Mr. Winkle moved to recommend to the NITC that the ACCESSNebraska project be designated as a closed and completed project. Ms. Horn seconded. Roll call vote: Decker-Yes, Langer-Yes, Weir-Yes, Horn-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried.

Project Update - Nebraska Regional Interoperability Network (NRIN)

Bob Wilhelm and Sue Krogman, Nebraska Emergency Management Agency

The project's goal is to build microwave system across Nebraska that all first responders will be able to communicate with each other. It will be built in 5 rings that will have downlinks to communication centers and law enforcement offices. A pilot ring project was done with funding that ended on June 30th. The pilot ring has been tested and accepted by local jurisdictions in the panhandle area. The project will move east now. Appropriate sites will need to be identified. The southwest region is having difficulty acquiring sites due finding tower sites that are powerful enough to handle the microwave. Local jurisdictions are receiving 80% of the funding thru 2013 via homeland security funds but the funding is declining year by year. This is a project being funded through Homeland Security grants via NEMA (20%). No state agency is heading the project. It is all run by local jurisdiction. There is no formal governance heading the project.

The group is struggling with the issues of governance and maintenance of the network. Governance would need to be at the local jurisdiction and not a state agency. NPPD is also a partner in the project and the group is reviewing the use of their fiber.

It is anticipated that the project will have more to report since the first ring has been tested and operational. Locals will be able to get onboard and the project will have a better feel as to the system usage. The Office of the CIO has been working with NEMA and NPPD regarding possibilities of management and monitoring. This information has been given to the local jurisdictions in regards to what services the OCIO could provide.

Mr. Weir left the meeting. Ms. Decker presided over the remainder of the meeting.

Project Status [Dashboard](#)

Andy Weekly

Mr. Horn expressed continued concern about accessibility for the Online Assessment Project.

Mr. Weekly was asked to review the project completion dates and update to reflect current information.

STANDARDS AND GUIDELINES

Requests for Waiver

Department of Revenue - [Request for Waiver](#) from the requirements of [NITC 8-301](#)*

Problem or Issue: Currently the Nebraska Department of Revenue (Department) relies on the use of a State Identification Number and PIN to authenticate users for its public facing web applications. The Department and Office of the Chief Information Officer (OCIO) are working on a new authentication system which will use individual usernames and passwords. This system will allow an individual user to be associated with a given organization and be assigned the necessary roles. The Department is also working with the Department of Labor to allow users to have the same username and password for both agencies' web applications. The development of this new authentication process is unlikely to be completed prior to the need for additional web applications. Specifically, Cigarette Tracking and the Prepaid Wireless Surcharge web applications need to be opened early in 2013 to be in compliance with legislative requirements.

Description of the agency's preferred solution: Allow the Department to continue using State Identification Numbers and PINs to authenticate users until the new authentication process has been developed. We are requesting this waver for an 18 month period.

Prior to leaving his position, Mr. Weakly sent a memo to the Technical Panel recommending approval of the request.

Mr. Winkle moved to approve the Department of Revenue's request for waiver of NITC 8-301 for a period of 18-months. Mr. Langer seconded. Roll call vote: Decker-Yes, Langer-Yes, Golden-Yes, Horn-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried

New Resource Document - [NITC 7-RD-01](#): Telecommunications Facilities and Services*

Mr. Langer moved approval of the NITC 7-RD-01 Telecommunications Facilities and Services Resource Document. Ms. Horn seconded. Roll call vote: Decker-Yes, Langer-Yes, Golden-Yes, Horn-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstained-0. Motion carried

The State Government Council will review this document before it is posted to the website.

FY2013-2015 BIENNIAL BUDGET - [IT PROJECT REVIEW TIMELINE](#)

Mr. Becker reviewed the following FY2013-15 Biennial Budget Review Timeline with the panel members.

9/15/2012:	IT Project Proposals due
9/17/2012:	Projects posted on website
9/18/2012:	Initial assignment of reviewers by staff and notice sent to Technical Panel members
9/20/2012:	Reviewers receive projects and scoring sheets by email
10/1/2012:	Completed scoring sheets due from reviewers
10/2/2012:	Distribute summary sheets, with reviewer scores and comments, to submitting agencies for comment/response
10/5/2012:	Agency response due (optional)
10/9/2012:	Technical Panel meeting
10/11/2012:	State Government Council Meeting
10/17/2012:	Education Council Meeting
10/29-11/14:	NITC Meeting
11/15/2012:	Report Submitted to the Governor and Legislature

The project scoring will remain the same. Individual scores will score with a 100 point possibility. NITC Councils will also review requests. When the recommendation is submitted to the NITC, it will be based on Tier 1-4.

Members discussed the difficulty in reviewing projects with very limited information available to reviews. Often it is not the agency's fault because few details are available for projects that will start far in the future, but timing of biennial budget requests necessitates submission of a proposal.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)

Accessibility of Information Technology Work Group - Christy Horn. No report.

Learning Management System Standards Work Group - Kirk Langer. No report.

Security Architecture Work Group. Brad Weakly has resigned to take a position with the University of Nebraska.

Intergovernmental Data Communications Work Group - Tim Cao. No report.

OTHER BUSINESS

Ms. Decker informed the panel that Mark Robertson has left the Office of the CIO to take a position with the UNL Police Department.

ADJOURN

Mr. Langer moved to adjourn. Mr. Winkle seconded. All were in favor. Motion carried.

The meeting was adjourned at 10:30 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.