

TECHNICAL PANEL
of the
Nebraska Information Technology Commission
Tuesday, August 9, 2011, 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
DRAFT MINUTES

MEMBERS PRESENT:

Walter Weir, CIO, University of Nebraska, Chair
Brenda Decker, CIO, State of Nebraska
Christy Horn, University of Nebraska
Kirk Langer, Lincoln Public Schools
Bob Huber, NET

MEMBERS ABSENT: None

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:08 a.m. There were four members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the NITC website and Nebraska Public Meeting Calendar on July 1, 2011. The agenda was posted to the NITC website on August 5, 2011. A copy of the Open Meetings Act was posted on the South wall of the meeting room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF JUNE 14, 2011 MINUTES

Ms. Decker moved approval of the [June 14, 2011](#) minutes as presented. Mr. Langer seconded. Roll call vote: Decker-Yes, Langer-Yes, Weir-Yes, and Huber-Abstain. Results: Yes-3, No-0, Abstained-1. Motion carried.

ENTERPRISE PROJECTS

Project Updates - Nebraska State Accountability (NeSA- Reading, Math, and Science)

John Moon

Mr. Moon provided an update on the status of the project.

Ms. Horn arrived at the meeting.

Members discussed the following issues:

- There were some technical issues related to local caching servers. The vendor corrected the problem.
- Multiple accessibility issues were discussed.
- The ability to use mobile devices, such as tablets, would help with resource allocation issues. The vendor was asked about this and software limitations currently prevent the use of these types of devices.
- Composing and writing issues relating to limited keyboarding skills for 4th graders.
- Reporting timeframes.

Project Status [Dashboard](#)

Skip Philson

Mr. Philson raised the question of the frequency with which enterprise projects are required to submit reports. Currently projects are being asked to submit monthly status updates. Some projects are at a stage with low activity so it may not make sense to require monthly reporting. Members noted that the standards give the Panel the authority to determine reporting frequency. By consensus, the Panel agreed that the OCIO PMO should determine the appropriate timeframe for each project. Changes should be noted on the Dashboard report.

STANDARDS AND GUIDELINES

Approval of Revised [Project Status Form](#) (Attachment A to NITC 1-203)*

Mr. Philson described the proposed changes to the project reporting form. Changes are intended to simplify the form, yet capture the relevant status information. It was noted that the form should continue to collect information on who made major decisions on the project.

Ms. Decker moved to approve the revised Project Status Form. Mr. Langer seconded. Roll call vote: Weir-Yes, Langer- Yes, Horn-Yes, Decker-Yes, and Huber-Abstain. Results: Yes-4, No-0, Abstain-1. Motion carried.

REVISED TECHNICAL PANEL [CHARTER](#)

Mr. Becker described the changes made in the revised charter.

Ms. Horn moved to approve the revised Charter. Mr. Langer seconded. Roll call vote: Weir-Yes, Langer- Yes, Horn-Yes, Decker-Yes, and Huber-Abstain. Results: Yes-4, No-0, Abstain-1. Motion carried.

ESTABLISH WORK GROUP FOR INTERGOVERNMENTAL DATA COMMUNICATIONS

At the last NITC meeting, the Commission tasked the Technical Panel with establishing a work group for Intergovernmental Data Communications. There is currently a group which has regular meetings for this purpose. That group is facilitated by Tim Cao in the Office of the CIO. That group could be formally recognized as a work group of the Technical Panel. Regular updated would be provided to the Panel.

Ms. Decker moved to establish the Intergovernmental Data Communications Work Group of the Technical Panel to be coordinated by the OCIO. Ms. Horn seconded. Roll call vote: Weir-Yes, Langer- Yes, Horn-Yes, Decker-Yes, and Huber-Abstain. Results: Yes-4, No-0, Abstain-1. Motion carried.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)

Accessibility of Information Technology Work Group, Christy Horn. No report.

Learning Management System Standards Work Group, Kirk Langer. Members discussed issues relating to content management standards; funding; identity management; differences between K-12 and higher education assessment needs; and architecture needs to be considered.

Security Architecture Work Group, Brad Weakly. Mr. Weakly was not available to report.

OTHER BUSINESS

Members discussed issues related to disaster recovery and business continuity. The NITC is updating the Statewide Technology Plan and this issue should be addressed in greater detail in the plan.

ADJOURNMENT

Ms. Decker moved to adjourn. Mr. Langer seconded. All were in favor. Motion carried.

The meeting was adjourned at 10:25 a.m.