

**TECHNICAL PANEL  
of the  
Nebraska Information Technology Commission**  
Tuesday, October 12, 2010, 9:00 a.m.  
Varner Hall - Board Room  
3835 Holdrege Street, Lincoln, Nebraska  
**PROPOSED MINUTES**

**MEMBERS PRESENT:**

Brenda Decker, CIO, State of Nebraska  
Kirk Langer, Lincoln Public Schools  
Mike Winkle, NET

**MEMBERS ABSENT:**

Walter Weir, CIO, University of Nebraska, Chair  
Christy Horn, University of Nebraska

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

In the Chair's absence, Brenda Decker, called the meeting to order at 9:05 a.m. Three members were present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the NITC website and [Nebraska Public Meeting Calendar](#) on September 15, 2010. The agenda was posted to the NITC website on October 8, 2010. A copy of the Open Meetings Act was posted on the South wall of the meeting room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF SEPTEMBER 14, 2010 MINUTES**

**Mr. Winkle moved to approve the [September 14, 2010](#) minutes as presented. Mr. Langer seconded. Roll call vote: Decker-Yes, Langer-Yes and Winkle-Yes. Results: Yes-3, No-0, Abstained-0. Motion carried.**

**ENTERPRISE PROJECTS UPDATE: DHHS – ACCESSNEBRASKA**

Karen Heng and Eric Hendrichsen

The benefits inquiry went live in July via the "My Account" feature. There are currently 10,000 users. This is a higher number than expected. Other features being developed include allowing customers to see written notices from DHHS, as well as developing an easier to use menu page. In regards to document imaging, the project has completed the conversion scanning of the current case load and will finishing imaging the foster care caseload. So far the scanning has been done using smaller Canon scanners. The larger Canon scanners are in Lincoln and Omaha. These scanners can scan over 800 pages a minute. Beginning November 15<sup>th</sup>, files will be uploaded. The centralized mail processing will begin in November also. The Universal Caseload Management System has been tested and is due to be implemented on November 15<sup>th</sup>. A Pilot Plan has been developed and will run November 15 to mid May. Cases will be moving gradually to the new system. The Southeast service area will be involved in the Pilot Plans and it will include the Lincoln Service Center. There is a ribbon cutting ceremony today for the Lincoln Service Call Center on Victory Lane. Members were invited to attend and get a tour of the facility.

The project has been discussing methods for monitoring customer services. The project will be doing customer surveys, as well as having customers do a survey after receiving web services. The project received a grant from the USDA Food & Nutrition Services. Phase 1 of the grant is a partnership with

food banks to computerize their services. Phase 2 will involve the development of a web services tool that will let customers upload documents into the system.

The Department of Health and Human Services along with Dept. of Revenue have had monthly IVR Users Group meetings with the Office of the CIO. The meetings have been helpful and discussions are occurring regarding the need to establish standards and guidelines.

Project staff entertained questions from the panel members. The project will provide a follow-up 6 month report in June.

## **ENTERPRISE PROJECTS - OTHER PROJECT UPDATES**

Ryan Christensen

Bob Wilhelm should be contacted for the Interoperability project status updates. Kevin Keller should be contacted for the Content Management Project status updates. The owner for the Content Management Project should be changed from the Secretary of State to the Office of the CIO.

## **PROJECT REVIEWS - FY2011-2013 BIENNIAL BUDGET - COMMENTS AND RECOMMENDATIONS TO THE NITC\***

[Project proposal summary sheets](#), [Full text of the project proposals](#)

Mr. Winkle was present to answer any questions regarding this project. The NET project has been reviewed and scored by three technical reviewers. NET was given an opportunity to provide clarification and feedback. This would be a considered a mission critical project by the agency.

**Ms. Decker moved to provide the following comments on project 47-01 NET Satellite Replacement Project: The Technical Panel, having reviewed the project proposal, finds that:**

- 1. The project is technically feasible.**
- 2. The proposed technology is appropriate for the project.**
- 3. The technical elements can be accomplished within the proposed timeframe and budget.**

**Mr. Langer seconded the motion. Roll call vote: Langer-Yes, Winkle-Abstain and Decker-Yes. Results: Yes-2, No-0, Abstained-1. Motion carried.**

## **REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)**

No reports.

## **OTHER BUSINESS**

There will be a press conference on October 19<sup>th</sup> in York, Nebraska to launch Phase 3 Beneficial Use of the Public Safety System.

The e-Government Conference is being held on November 1<sup>st</sup> is at the Embassy Suites in Lincoln. The event is hosted by Government Technology and the Office of the CIO.

## **ADJOURN**

**Mr. Langer moved to adjourn. Mr. Winkle seconded. All were in favor. Motion carried.**

The meeting was adjourned at 9:46 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.