TECHNICAL PANEL
of the
Nebraska Information Technology Commission
Tuesday, November 10, 2009, 9:00 a.m.
Varner Hall - Board Room
3835 Holdrege St., Lincoln, Nebraska
PROPOSED MINUTES

MEMBERS PRESENT:
Walter Weir, CIO, University of Nebraska, Chair
Brenda Decker, CIO, State of Nebraska
Christy Horn, University of Nebraska
Kirk Langer, Lincoln Public Schools
Michael Winkle, Nebraska Educational Telecommunications

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Mr. Weir called the meeting to order at 9:05 a.m. All members were present at the time of roll call. The meeting notice was posted to the NITC website and Nebraska Public Meeting Calendar on October 8, 2009. The agenda was posted to the NITC website on November 6, 2009. The Open Meeting Act was posted on the south wall.

PUBLIC COMMENT

There was no public comment

APPROVAL OF SEPTEMBER 8, 2009 MINUTES

Ms. Decker moved to approve the September 8, 2009 minutes as presented. Ms. Horn seconded. Roll call vote: Decker-Yes, Horn-Yes, Langer-Yes, Weir-Yes, and Winkle-Yes. Results: 5-Yes, 0-No, 0-Abstain. Motion carried.

ENTERPRISE PROJECTS

Discussion and recommendations regarding possible Enterprise Project designation for the following projects:

NEBRASKA STATE PATROL - FUSION CENTER PROJECT
Col. Bryan Tuma, Superintendent, Nebraska State Patrol
Others from Nebraska State Patrol present: Mark Funkhouser, Kevin Knorr, Carla Schreiber, Tom Schwarten, Susie Fredrickson, John Guaita, and Jason Arensdorf.

The Fusion Center is a critical project that will tie together law enforcement activity across the State of Nebraska. The Fusion Center needs private sector partnerships. It is necessary to have state and local enforcement working with federal government. Information sharing is a critical initiative and security is a prime concern. The State Patrol reviews law enforcement data to determine a working model as to where to assign resources. Not only will law enforcement use the Fusion Center but private citizens will be able to report crime activity through the fusion center as well. The key to having a successful Fusion Center is the delivery a product that all partners can sustain. A few of the project partners include the following: the Nebraska Crime Commission; Lincoln and Omaha Police Departments; the FBI and its Joint Terrorism Task Force; Department of Homeland Security, NEMA-Nebraska Emergency Management Agency; Nebraska Department of Roads, Department of Motor Vehicles; the Attorney General's Office; and other state and local law enforcement entities. The project will be moving NEMA to the Fusion Center location.

State Patrol will control all repositories of criminal data and history. It currently operates state message switch that accesses FBI files that law enforcement officers use daily; the Department of Motor Vehicle files; and Health and Human Services child support files, and others.

The project is close to identifying a vendor that will provide the infrastructure and software support that will bring the fusion center together. The project is requesting the Technical Panel's assistance as to how can the State Patrol address and adhere to federal mandates, joint operation center's function, and virtualization. Time and costs are also critical issues.

Carla Schreiber provided a PowerPoint presentation of the Fusion Center that follows the Manhattan model. All "Need to Know-Right to Know" regulations established by the following entities are being followed: NIPP-National Infrastructure Protection Plan, PCII Protected Critical Infrastructure Information, ACAMS-Automated Critical Asset Management System, and 28CFR Part 23. Private partnerships would be beneficial for the development of the critical Infrastructure.

The grant expires in June 2010. Timing is critical. No general funds will be used for the Fusion Center. The funding is coming from Homeland Security monies. The project has sustainable funding

Ms. Horn reminded the project staff that accessibility must also be addressed and discussed with the vendor.

Mr. Winkle moved to recommend to the NITC that the Fusion Center Project be designated as an Enterprise Project. Ms. Horn seconded. Roll call vote: Winkle-Yes, Weir-Yes, Langer-Yes, Horn-Yes, and Decker-Yes. Results: 5-Yes, 0-No, 0-Abstain. Motion carried.

OFFICE OF THE CIO - PUBLIC SAFETY INTEROPERABLE COMMUNICATIONS
Mike Jeffres

Mr. Jeffres was not present to provide a report

EHEALTH UPDATE

Ms. Byers distributed a written report regarding an update on the State Health Information Exchange Cooperative Agreement Program. The vision statement has been reviewed. Chris Henkenius and Deb Bass, from Bass and Associates, provided a presentation and an overview of the NeHIE (Nebraska Health Information Exchange) Architecture. Nebraska has a strong national presence and has been asked to present at national conferences. Other states are contacting NeHIE as to Nebraska's collaborative efforts, processes, planning and accomplishments with eHealth initiatives.

Ms. Horn reminded project staff about the importance of accessibility. She offered her office's assistance.

STANDARDS AND GUIDELINES RECOMMENDATIONS TO THE NITC
NITC 1-204: IT PROCUREMENT REVIEW POLICY
Comments Received (1)

State Government Council discussed this extensively. Changes were recommended to the draft document.

Mr. Winkle moved to approve the revisions and to recommend Standard and Guideline NITC 1-204: IT Procurement Review Policy to the NITC for their review and approval. Ms. Horn seconded. Roll call vote: Langer-Yes, Horn-Yes, Decker-Yes, Winkle-Yes, and Weir-Yes. Results: 5-Yes, 0-No, 0-Abstain. Motion carried.

STANDARDS AND GUIDELINES RECOMMENDATIONS TO THE NITC
NITC 5-301: USE OF COMPUTER-BASED FAX SERVICES BY STATE GOVERNMENT AGENCIES

No comments were received regarding this standard.

Mr. Winkle moved to approve and recommend Standard and Guideline NITC 5-301: Use of Computer-Based Fax Services by State Government Agencies to the NITC. Ms. Decker seconded. Roll call vote: Weir-Yes, Langer-Yes, Horn-Yes, Decker-Yes, and Winkle-Yes. Results: 5-Yes, 0-No, 0-Abstain. Motion carried.

STANDARDS AND GUIDELINES RECOMMENDATIONS TO THE NITC
NITC 7-101: ACCEPTABLE USE POLICY
Comments Received (1)

The State Government Council has reviewed the standard and approved the recommended changes. The Council is recommending the standard for the Technical Panel's review and approval.

Mr. Winkle moved to approve the revision and to recommend Standard and Guideline NITC 7-101: Acceptable Use Policy. Ms. Horn seconded. Roll call vote: Horn-Yes, Langer-Yes, Weir-Yes Winkle-Yes, and Decker-Yes. Results: 5-Yes, 0-No, 0-Abstain. Motion carried.

STANDARDS AND GUIDELINES RECOMMENDATIONS TO THE NITC REQUEST FOR WAIVER - FOLLOW-UP ON WAIVER GRANTED TO THE COMMISSION ON PUBLIC ADVOCACY
Brad Weakly, State Information Security Officer

Due to the Technical Panel's concerns about security and location of the backup tapes, the waiver was contingent on the Security Officer's review. On October 8, Mr. Weakly met with Jim Mowbray, Chief Counsel for the agency, to discuss procedures and processes. The agency was asked to, and did, implement encryption on the backup tapes leaving their office. A third party is maintaining the security side of the agency's email system. At this point in time, the agency has passed the security review. Mr. Weir asked Mr. Weakly to provide a written report that can be included in the meeting minutes, and to send a copy to the agency. The question was raised as to who should send the letter to the agency – the Technical Panel or the Security Officer. This will be discussed at the next meeting.

REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (AS NEEDED)

Accessibility of Information Technology Work Group, Christy Horn. The 508 regulations are still not published yet. If the Technical Panel agrees, she proposed to separate the checklist from the policy so that the check list can still be used. Then once the 508 regulations are published, the work group will review the policy. When the regulations are published, it was suggested to involve AS-Materiel's legal counsel.

Learning Management System Standards Work Group, Kirk Langer. There was nothing to report but did have an issue to discuss. The Race to the Top Grant is an issue because the state has no charter schools. Mr. Langer's question was why couldn't the state put a virtual charter school in place and utilize state resources for example Network Nebraska. Mr. Winkle stated that NET is currently discussing this issue with the Governor, the Commissioner of Education, Omaha Public Schools and the University of Nebraska.

Security Architecture Work Group, Brad Weakly. A work group has been formed to address and develop a mobile device standard. Identity management will also be addressed. The University of Nebraska has been in discussions as well.

OTHER BUSINESS

Tom Rolfes summarized the education and network related action items for the Statewide Technology Plan, as recommended by the Education Council. Some action items have been completed. Mr. Rolfes requested the assistance of the Technical Panel in reviewing them and would appreciate any feedback.

An RFP has been released to purchase a large scale shaper. Currently, the internet access RFP is being reviewed by AS-Material. The Qwest Internet contract is running out. The Internet2 Commodity Peering Service is currently diverting about 40% of Network Nebraska's commodity Internet.

Federal Communications Commissions is asking for comments on broadband needs which are due November 20. Mr. Winkle stated that NET has utilized their legal counsel to review and submit comments. Mr. Rolfes will be preparing comments on the state's broadband and the Department of Education is also working on a portion of this as well.

ADJOURNMENT AND NEXT MEETING DATE AND TIME

The next meeting of the NITC Technical Panel will be held on December 8 at 9:00 a.m.

Mr. Langer move to adjourn. Ms. Decker seconded. All were in favor. Motion carried.

The meeting was adjourned at 11:45 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.