

**TECHNICAL PANEL**  
**Nebraska Information Technology Commission**  
Tuesday, September 8, 2009, 9:00 a.m.  
Varner Hall - Board Room  
3835 Holdrege St., Lincoln, Nebraska  
**PROPOSED MINUTES**

**MEMBERS PRESENT:**

Walter Weir, CIO, University of Nebraska, Chair  
Brenda Decker, CIO, State of Nebraska  
Christy Horn, University of Nebraska  
Kirk Langer, Lincoln Public Schools  
Michael Winkle, Nebraska Educational Telecommunications

**ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION**

Mr. Weir called the meeting to order at 9:05 a.m. There were three members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the NITC website and [Nebraska Public Meeting Calendar](#) on August 4, 2009. The agenda was posted to the NITC website on September 4, 2009. A copy of the Open Meetings Act was posted on the South wall of the meeting room.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF THE JULY 14, 2009 MINUTES**

**Ms. Decker moved to approve the [July 14, 2009](#) minutes as presented. Mr. Langer seconded. Roll call vote: Decker-Yes, Langer-Yes, and Weir-Yes. Results: Yes-3, No-0, Abstain-0. Motion carried.**

**PROJECT REVIEW - ENTERPRISE PROJECT REVIEWS**

Nebraska Department of Education - Statewide Online Assessment System - Pat Roschewski, Brent Gaswick, and John Moon

Mr. Winkle and Ms. Horn arrived at the meeting.

Ms. Roschewski was not able to attend. Many tasks have been completed. The project has been pleased with the vendor, DRC. Over 100,000 students have participated in the testing. There were 72,000 students who tested on-line.

Students will be doing online testing in Reading this year. Online test results will be available a few days after student takes the test. By June 15, the data should be cleaned with reports available in August.

The Math test is currently being developed. At this point, it is uncertain as to number of schools participating in the Math testing. The project hopes to have at least 50% participation. The project staff have been discussing how the transfer of data will occur with DRC for reporting purposes. DRC has to develop a way of "red flagging" students taking the paper pencil test, as well as students with disabilities.

Next week, the project staff will be trained on the e-Direct system. This system controls who can enter, make edits, etc. in the system. Some schools felt that districts should have access only not individual schools.

So far, the project has had no negative responses from students. Ms. Horn was concerned about blind students who should be using the Mammoth Braille code. Most vendors will not be aware of this but need to accommodate this need. There are people in Lincoln that have Mammoth experience.

### **PROJECT REVIEW - RETIREMENT SYSTEMS**

Fred Turner, Project Manager

The 3-month warranty period expired May 31. The PIR issues have been identified as warranty and post warranty. As of August 20, there are still 16 PIRs out of 100 left. The Post PIRs contain 28 items. The project is still within budget. The NPERS and OCIO contract agreement has been signed. As of August 27, NPERS and Vendor Service Level Agreement had been finalized. The project lost a training resource. The Office of the CIO has provided a replacement. The project is now making great progress. The project has received the final report from the University of Nebraska-Lincoln's Quality Assurance Team. The project has not submitted a formal response. The bond was an issue. The project has been impressed with SABER who has been responsive. There is a good relationship. The project's equipment and services are located at Retirement Office but discussions have been occurring to host at the Office of the CIO. This project is near completion and all that will be needed from this point forward is a close-out report.

### **PROJECT REVIEW - HEALTH AND HUMAN SERVICES – MMIS**

James Ohmberger, Project Manager

Mr. Ohmberger was not available for a report. Ms. Decker reported that by mutual agreement between the State and the Vendor, the MMIS project has been suspended. Forethought is no longer the vendor. CMS has been informed and is reviewing the final document to determine if we have indeed received the deliverables. The Department of Health and Human Services is regrouping to determine their next steps on how to move forward. This report can be taken off the agenda until further notice.

### **PROJECT REVIEW - NEBRASKA STATE COLLEGE SYSTEM AND UNIVERSITY OF NEBRASKA - STUDENT INFORMATION SYSTEM**

Rory Weaver, Project Manager

The project went live with the Admissions portion of the system for University of Nebraska-Lincoln. There have been very few help desk calls. The project is experiencing a skilled staff restraint and is in need of a PeopleSoft Portal Administrator. Originally the University of Nebraska-Medical Center did not want to use the new system's portal. At their most recent meeting, the University of Nebraska Board of Regents expressed concern and reversed the UNMC decision. The University of Nebraska-Kearney, University of Nebraska-Omaha and University of Nebraska-Medical Center will be going live Sept 15. This may be postponed until technical issues are resolved so that they can use the portal. Overall project status has moved from green to yellow. The project is identifying issues. The Data Legacy conversion was a huge undertaking but was done successfully. The IV&V responses have been received and are being reviewed. The project is 47% completed, on budget and on time

Ms. Horn asked if the application has gone through disability and accessibility tested. Mr. Weaver was not certain. Ms. Horn stressed the importance of accessibility testing and offered the assistance of her office.

Mr. Weir had to leave the meeting. Rick Golden was present as his alternate. Ms. Decker presided over the rest of the meeting.

### **PROJECT REVIEW - PUBLIC SAFETY COMMUNICATIONS SYSTEM, OFFICE OF THE CIO**

Mike Jeffres, Office of the CIO

In October 2008, a contract was awarded to Motorola. A go-live kick off event is scheduled for September 23, in Scottsbluff at the Scottsbluff National Monument. The Office of the CIO partners in this initiative include the State Fire Marshall, NEMA, Games and Parks Commission, Nebraska Public Power District,

Nebraska State Patrol, and NET. NET is collaborating with Office of the CIO to use some of their towers or building a tower, as well as partnering for grant funding. The Office of the CIO has an intergovernmental agreement with NPPD. The Office of the CIO has one control center and NPPD has the other control center. Each partner's roles have been identified. There will be 51 tower sites. The project will be carried out in four phases covering the state from west to east. Phase I has been underway for some time. It is a dedicated closed system with its own subnet. The Planning and Project Management Office has been developing procedures for issues such as managing the network and working with vendors. In June 2010, the infrastructure should be finalized.

## **PROJECT REVIEW DISCUSSION - ENTERPRISE PROJECT REVIEW PROCESS**

Rick Becker, Government I.T. Manager

Regarding the Enterprise Project review process, the Office of the CIO is recommending that the eight projects submit a written report by the 1<sup>st</sup> of each month. The Office of the CIO staff will review the reports to determine if there are yellow or red areas that need to be addressed. If so, the enterprise project will be asked to provide a report to the Technical Panel. In addition, a Technical Panel member may request a specific enterprise project to provide a report. Mr. Winkle also recommended that the panel to determine a logical timeline for reporting for example, at the beginning of each phase.

## **STANDARDS AND GUIDELINES - NITC 1-204: I.T. PROCUREMENT REVIEW POLICY (REVISED) Set for 30-Day Comment Period**

Focus of the change is requesting documentation for the purchase of servers and how it relates to virtualization – what do they have now, what do they need, etc. This is on State Government Council's agenda for review.

**Mr. Winkle moved to approve the revised [NITC 1-204](#): IT Procurement Review Policy for the 30-day public comment period. Mr. Langer seconded. Roll call vote: Winkle-Yes, Golden-Yes, Langer-Yes, Horn-Yes, and Decker-Yes. Results: Yes-5, No-0, Abstain-0. Motion carried.**

## **STANDARDS AND GUIDELINES-NITC 7-101: ACCEPTABLE USE POLICY (REVISED)**

Set for 30-Day Comment Period

Last revised in March 2004, recently enacted bill, LB 626, provided additional exceptions for using the state network.

**Ms. Horn moved to approve the revised [NITC 7-101](#): Acceptable Use Policy for the 30-day public comment period. Mr. Winkle seconded. Roll call vote: Decker-Yes, Horn-Yes, Langer-Yes, Golden-Yes, and Winkle-Yes. Results: Yes-5, No-0, Abstain-0. Motion carried.**

## **REGULAR INFORMATIONAL ITEMS AND WORK GROUP UPDATES (as needed)**

*Accessibility of Information Technology Work Group, Christy Horn.* The Work Group is waiting for the new 501 regulations to update Technology Access Clause. It is anticipates these will be released in early fall.

*Learning Management System Standards Work Group, Kir Langer.* No update to provide.

*Security Architecture Work Group, Brad Weakly.* On June 16, the Office of the CIO with Southeast Community College conducted the Cyber Security Conference. There were over 100 attendees. The conference survey results were all positive. This year's conference was technically geared. Attendees requested more hands on classes. Next year's conference will be held on April 20, 2010. Conference sponsors covered all conference costs. Vinton Cerf, was the keynote speaker.

During July and August, PCI audits were conducted. There are currently four entities in state government that take credit card applications. These agencies will need to have a second audit conducted hopefully

in September. The Security Architecture Work Group held a meeting August 18. Portable devices are a concern. Working groups have been established to develop a portable device policy. September was spent in social security audits. Next month is national Cyber Security month. On October 14, Cyber Security Day, the Governor will be signing a proclamation.

#### **OTHER BUSINESS**

There was no other business.

#### **NEXT MEETING, DATE AND TIME AND ADJOURNMENT**

The next meeting of the NITC Technical Panel will be held on October 8, 2009 at Varner Hall, 3835 Holdrege Street in Lincoln, Nebraska.

**Mr. Golden moved to adjourn. Ms. Horn seconded. All were in favor. Motion carried.**

The meeting was adjourned at 10:20 a.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.