The Nebraska Information Technology Commission required the following conditions for the release of Information Technology Infrastructure funds for the NIS project. Each requirement and its status is listed below.

Requirement:

Need for tangible evidence of agency commitment such as providing project team members, incorporating agency training plans per project implementation plans, participation in design workshops, and providing executives for the process decision team.

Status:

Agency directors voiced their support for the project on July 2, 2001 at a Director's staff meeting.

Governor Johanns, Treasurer Byrd and Auditor of Public Accounts Witek spoke in support of the project at the NIS kickoff meeting on October 9, 2001. 350 state employees from over 40 agencies attended the meeting. Informal comments from the attendees were very positive.

The project team includes full time members from DAS, HHS, Education, Roads, NET, DEQ, DNR, Corrections and Military. Other agencies have indicated a willingness to supply team members as required.

The process decision team (PDT) includes HHS, Roads, Education, Game & Parks, DEQ, DAS, Auditor of Public Accounts, Secretary of State, Corrections, Arts Council and Labor. Tom Lamberson from DEQ chairs the team.

The first workshops have been well attended by a variety of agencies. Training assessments are being scheduled. The assessments will be used to design training plans.

Requirement:

Written empowerment from the Project Sponsor allowing the Project Director and the NIS Project Team to make time critical decisions.

Status:

We have obtained a copy of the University empowerment letter and of a sample from IBM. The initial PDT task has been to define the boundaries of empowerment for the PDT, the project team and the steering committee. This information will be the basis for written empowerment statements.

Requirement:

Detailed process for evaluating and eliminating duplicative systems.

Status:

The discovery process for duplicative systems has started with a review of current interfaces to NEIS and NAS. A request for information has also been prepared to gather information about agency-specific financial systems. This information will be used as input for the evaluation. After the discovery process, the NIS project team will work with agencies to compare functionality and analyze different options. Decisions on what constitutes a duplicative system and when to eliminate it will follow the requirements established by the NIS Steering Committee:

> "Large State agencies have compensated for the lack of functionality in the state's accounting, payroll, and other enterprise systems by developing their own computer programs. Often these programs are closely tied to other agency-owned automated systems. In some cases, the functionality serves needs unique to the agency. The new Nebraska Information System will duplicate some of the functions in some agency-owned applications. State agencies will shift these functions to NIS, unless there is a clear cost advantage to retaining the agency-owned system. Unique requirements of the agency or following nationally recognized best practices are reasons for retaining agency-owned systems, if those systems are able to provide NIS with the data it requires. The timetable for shifting functions to NIS will take into consideration the availability of resources in state agencies to make corresponding changes to agency-owned systems, which are to be completed by 6/30/2005."

Requirement:

Detailed description of the NIS project scope, including base functionality and management of contingency funds to address unforeseen events.

Status:

The NIS project scope is defined in the NIS contract. It includes full implementation of the following J.D. Edwards OneWorld XE modules:

OneWorld® Xe Modules	Phase I	Phase II	Phase III	Phase IV	Phase V
Address Book Management	X				
General Ledger	X				
Financial Reporting	X				
Accounts Payable	X				
Accounts Receivable	X				
Procurement	X				
Electronic Commerce	X				
Human Resources		X			
USA Payroll		X			
Financial Modeling and Budgeting				X	

OneWorld® Xe Modules	Phase I	Phase II	Phase III	Phase IV	Phase V
Contract Management			X		
Grant Management			X		
Project Accounting/Job Costing			X		
Fixed Assets			X		
Inventory Management					X

Relevant sections from both the RFP and the J.D. Edwards proposal that describe the project scope are also included in the contract.

Contingency funds will be managed at the Steering Committee. The Project Director will identify proposed uses for the funds. The Steering Committee will approve or deny the proposed expenditures.

Requirement:

Contract negotiations result in a total project budget not to exceed $29,728,529.

Status:

The contract negotiations resulted in a total project budget of $29,331,177.

Requirement:

Prepare a realistic post implementation budget.

Status:

An initial post implementation budget was developed. Support cost estimates derived from this budget were shared with all agencies in June. Paul Carlson, who will be responsible for the ongoing support of NIS after the project ends, is now further refining the budget. The post implementation budget will include adequate staff and resources to allow ongoing training and technical support necessary to achieve the benefits identified in the project charter.

Requirement:

Development of an independent project management review process that involves state government representation and management.

Status:

Agreement has been established with IBM for a representative of the State Chief Information Officer to participate in the independent IBM quality management review of the project. The quality review is completely independent of the project team.