

STATE GOVERNMENT COUNCIL
Thursday, September 11, 2014 at 1:30PM
Executive Building - Lower Level Conference Room
521 S 14th Street, Lincoln, Nebraska
MINUTES

MEMBERS PRESENT:

Brenda Decker, Chief Information Officer, Chair
Beverlee Bornemeier, OCIO-Enterprise Computing Services
Dennis Burling, Department of Environmental Quality
Colleen Byelick, Secretary of State
Keith Dey, Department of Motor Vehicles
Rex Gittins, Department of Natural Resources
Dorest Harvey, Private Sector
Eric Henrichsen, Department of Health and Human Services
Annie King, OCIO-Network Services
Pam Kunzman, Nebraska State Patrol
Kelly Lammers, Department of Banking
Glenn Morton, Workers' Compensation Court
Jennifer Rasmussen, State Court Administrator's Office
Mike Overton, Crime Commission
Bob Shanahan, Department of Correctional Services
Terry Slone, Department of Labor
Len Sloup, Department of Revenue
Bill Wehling, Department of Roads

MEMBERS ABSENT: Mike Calvert, Legislative Fiscal Office; Brent Gaswick, Department of Education; Lauren Kintner, Policy Research Office; Pat Flanagan, Private Sector; Gerry Oligmueller, Administrative Services/Budget; and Rod Wagner, Library Commission

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

The Chair, Brenda Decker, called the meeting to order at 1:30 p.m. There were 16 voting members present at the time of roll call. A quorum existed to conduct official business. Meeting notice was posted to the [NITC website](#) and the [Nebraska Public Meeting Calendar](#) on August 5, 2014. The agenda was posted to the NITC website on September 7, 2014. [Nebraska Open Meetings Act](#) was located on the podium in the back of the room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MAY 21, 2014 MINUTES*

Mr. Henrichsen moved to approve the **May 21, 2014** meeting minutes as presented. Mr. Shanahan seconded. Roll call vote: Burling-Yes, Bornemeier-Yes, Decker-Yes, Overton-Yes, Byelick-Yes, Gittins-Abstained, Slone- Abstained, Lammers- Abstained, Morton- Abstained, Dey-Yes, Henrichsen-Yes, Kunzman-Yes, King-Yes, Shanahan-Yes, Rasmussen-Yes, and Wehling-Yes. Results: Yes-12, No-0, Abstained-4. Motion carried.

Dorest Harvey arrived at the meeting.

STANDARDS AND GUIDELINES - RECOMMENDATIONS TO THE NITC

NITC 7-104: Web Domain Name Standard (Amendment)*

Purpose: The purpose of this standard is to provide for consistent domain names for state government websites.

No comments were received during the 30-day comment period. The amendment change allows options for more domain names and requires that requests for other domains must come through the Office of the CIO for review and approval. The domain standard has a deadline of December 31, 2014. If the deadline cannot be met, there is a waiver process.

Mr. Dey moved to recommend approval of [NITC 7-104: Web Domain Name Standard \(Amendment\)](#). Mr. Harvey seconded. Roll call vote: Burling-Yes, Bornemeier-Yes, Decker-Yes, Overton-Yes, Byelick-Yes, Gittins-Yes, Harvey-Yes, Slone-Yes, Lammers-Yes, Morton-Yes, Dey-Yes, Henrichsen-Yes, Kunzman-Yes, King-Yes, Shanahan-Yes, Rasmussen-Yes, and Wehling-Yes. Results: Yes-17, No-0, Abstained-0. Motion carried.

INFORMATIONAL REPORTS AND UPDATES

Open Data Workgroup (Colleen Byelick). The work group recommended that if similar open data legislation were to be considered or reintroduced that the work group could offer to provide feedback if needed.

GIS Council

Nathan Watermeier, GIS Coordinator

The Council's role is to develop strategies, standards and policies as it related to the creation and use of geospatial data and geographic information system technologies for Nebraska. The council also develops standards and guidelines. The council has established work groups. A survey of stakeholders was conducted to gather information about GIS efforts and data that is available. From this survey, the GIS Council developed a strategic plan. NeSDI is one of the strategic initiatives. NeSDI is the infrastructure layer that is behind our mapping needs for roads, addresses, etc. Enhancements to NebraskaMAP are another initiative of the strategic plan. An enterprise license is available for an addresses database, including geo-codes. The OCIO piloted a small project with the Nebraska State Patrol. It has proven very beneficial in the preparedness, during the Nebraska tornados. The data is hosted on the OCIO SAN. The data was easily accessible to NEMA in this situation. The OCIO is moving forward with a fee structure for enterprise efforts. Six agencies have come forward to participate in the license. If any members were interested, they were asked to contact Mr. Watermeier.

OCIO Open Systems - VPN Solution and Two-Factor Authentication **Annie King, OCIO Network Services, Open Systems IT Manager**

The OCIO's Open Systems team is nearing completion of a proof of concept. The network team, the State Information Security Officer, and several agencies have been assisting with this effort. Requirements were gathered from the Security Architecture Workgroup (SAW). RSA SecureID has been chosen for the following reasons:

- It can be hosted on premise;
- There are more options for tokens, both hardware and software tokens;
- It allows for Risk Based Authentication (RBA); and
- It is customizable.

This will be offered as a shared service. The OCIO is currently working on rates and will be reaching out to agencies with additional information. The costs are "tier-based," so the more users there are; the less expensive it will be for users. Ms. King answered questions from the council members.

OCIO Network Services – [Network Configuration Change Review](#) **Jim Sheets, OCIO Network Services, Specialized Services Manager**

Federal requirements stipulate that requests for network configuration changes must have an approval process. The current process, which is for firewalls, switches and routers only, has changed to the following:

Change requests are made via the state's OCIO helpdesk and recorded in the helpdesks ticket management system. Steps are as indicated:

1. A request is made using the Network Change Request Form found on the OCIO Help Desk website: <https://ciohelpdesk.nebraska.gov/user>. Requester is verified against the list of approved requestors.
2. Ticket is created and assigned to the appropriate Network Support team member for initial review.
3. Assignee calls back to verify data and requests any addition information. Gather as much information for the Network Change Request Review panel discussion as possible.
4. The Network Change Request Review panel meets to discuss requests with State Information Security Officer (SISO). All panel members and SISO have a chance to voice concerns.
5. Relevant Network Support team members begin design and implementation of request.
6. The assignee will then: verify configuration, document and then close ticket. Documentation will include but is not limited to resolution in ticket and listing subnets in IPAM, updating Wiki, Solarwinds and other relevant systems.

The Network Change Request Review panel meets every Thursday to review, approve or deny requests. If there is an emergency, there is an escalation process.

Council members requested a way to be able to see the requests they have submitted. Mr. Sheets will be meeting with the Help Desk team about this request.

AGENCY REPORTS AND OTHER BUSINESS

Department of Revenue, Len Sloup. Mr. Sloup publicly acknowledged and commended Jack Hardy. Mr. Hardy worked with the Department of Revenue but has now transferred over to the Public Employees Retirement Systems.

Nebraska.gov, Brent Hoffman. GovDelivery has been a partner and is offering a service called PageWatch. Agencies can post announcements on their sites. Persons can select websites and they will receive an email when there are changes or new postings to the website. PageWatch is on the Microsoft safe list for safe images. Several larger agencies are on board. Smaller agencies may have a tiered pricing option available.

Budget Review Timeline, Rick Becker. Mr. Becker discussed the information technology project proposal review process and timeline for the upcoming biennial budget process.

Ms. Decker announced that Bob Shanahan is retiring in a few days. He was thanked for his contributions on the State Government Council.

ADJOURNMENT AND NEXT MEETING DATE

The next meeting of the State Government Council will be held on October 9, 2014.

Mr. Harvey moved to adjourn. Mr. Dey seconded. All were in favor. Motion carried.

The meeting was adjourned at 2:23 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.