State Government Council Meeting Agenda

State Government Council
Thursday, July 9, 2015 at 1:30pm
Executive Building - Lower Level Conference Room
521 S 14th Street
Lincoln, NE

1:30pm	1.	Roll Call, Meeting Notice & Open Meetings Act Information	Chair
	2.	Public Comment	
	3.	Approval of Minutes* - May 14, 2015	
1:35pm	4.	OCIO IT Procurement Reviews	
1:45pm	5.	Agency IT Plans	
1:55pm	6.	Security Architecture Workgroup Update	Chris Hobbs
2:05pm	7.	Other Updates	
		a. Statewide Technology Plan - Strategic Initiatives Update	
		b. CIO Blog	
2:15pm	8.	Agency Reports and Other Business	Members
2:30pm	9.	Adjourn	

* Denotes Action Item

The Council will attempt to adhere to the sequence of the published agenda, but reserves the right to adjust the order of items if necessary and may elect to take action on any of the items listed.

Meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on May 26, 2015. The agenda was posted to the NITC website on July 2, 2015. Nebraska Open Meetings Act

MEMBERS PRESENT:
Brenda Decker, Chief Information Officer, Chair
Dennis Burling, Department of Environmental Quality
Colleen Byelick, Secretary of State
Keith Dey, Department of Motor Vehicles
Byron Diamond, Administrative Services
Pat Flanagan, Private Sector
Rex Gittins, Department of Natural Resources
Dorest Harvey, Private Sector
Eric Henrichsen, Department of Health and Human Services
Pam Kunzman, Nebraska State Patrol
Kelly Lammers, Department of Banking
Glenn Morton, Workers' Compensation Court
Jim Ohmberger, OCIO-Enterprise Computing Services
Mike Overton, Crime Commission
Jennifer Rasmussen, State Court Administrator's Office
Jayne Scofield, OCIO-Network Services
Len Sloup, Department of Revenue
Ron TeBrink, Department of Correctional Services
Rod Wagner, Library Commission
Bill Wehling, Department of Roads

MEMBERS ABSENT: Mike Calvert, Legislative Fiscal Office; Brent Gaswick, Department of Education; Lauren Kintner, Policy Research Office; Gerry Oligmueller, Budget; and Terri Slone, Department of Labor

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

The Chair, Brenda Decker, called the meeting to order at 1:35 p.m. There were 20 voting members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the NITC website and the Nebraska Public Meeting Calendar on April 6, 2015. The agenda was posted to the NITC website on May 11, 2015. A copy of the Nebraska Open Meetings Act was located on the table at the front of the room.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF THE MARCH 12, 2015 MINUTES*

Mr. Harey moved to approve the March 12, 2015 meeting minutes as presented. Mr. Henrichsen seconded. Roll call vote: Diamond-Yes, Lammers-Yes, TeBrink-Yes, Overton-Yes, Burling-Yes, Henrichsen-Yes, Dey-Yes, Gittins-Yes, Sloup-Yes, Wehling-Yes, Kunzman-Yes, Decker-Yes, Ohmberger-Yes, Scofield-Yes, Byelick-Yes, Rasmussen-Yes, Morton-Yes, Wagner-Yes, Flanagan-Yes, and Harvey-Yes. Results: Yes-20, No-0, Abstained-0. Motion carried.

INTRODUCTION: NEW NITC CHAIR - FELIX DAVIDSON, CHIEF OPERATING OFFICER, OFFICE OF THE GOVERNOR

Ms. Decker introduced the new NITC Chair, Felix Davidson to the Council.

STATEWIDE TECHNOLOGY PLAN - <u>STRATEGIC INITIATIVES</u>

Ms. Decker discussed the Strategic Initiatives and the process for updating the Statewide Technology Plan. The NITC will be meeting on May 21 to consider changes to the initiatives. After approval of the initiatives, the councils will be preparing more detailed action plans for each initiative. Members suggested dividing the "Security and Business Resumption" initiative into two separate initiatives. That recommendation will be communicated to the NITC.

SECURITY ARCHITECTURE WORKGROUP UPDATE

Chris Hobbs, State Information Security Officer, updated the Council on the activities of the Security Architecture Workgroup. The group has been working on a standard for externally hosted data. The group decided to split the topic into two standards, one for third party data hosting and one for data sharing. The group is also performing a gap analysis to determine where more work needs to be done. The group is also focusing on issues relating to personally identifiable information (PII) and the importance of identifying, classifying, and protecting agency data. Mr. Davidson agreed with the importance of this issue and the need to have an enterprise strategy. The 10th Annual Cyber Security Conference is scheduled for September 30. Members discussed the importance of training for staff.

AGENCY REPORTS AND OTHER BUSINESS

Ms. Decker updated the Council on the following:
- *NASCIO Awards.* Nominations for the NASCIO recognition awards are due June 1. Agencies were asked to contact Mr. Becker with any potential nominations.
- *Open Data.* Members of the workgroup met with Senator Mello and interested constituents to discuss possible approaches to address this issue. The "data" webpage linked on the State's homepage has been updated. Agencies were asked to contact Nebraska.gov with any additions or changes.
- *501 Building improvements.* The OCIO worked with the State Building Division to prepare a plan for improvements to the 501 Building. Funds for these improvements were included in the budget. Work is planned to begin in August.

Mr. Diamond discussed an engagement with a vendor to work with agencies to review business processes and IT infrastructure. An email has been sent to agencies with additional information.

ADJOURNMENT

Mr. Flanagan moved to adjourn. Mr. Dey seconded. All were in favor. Motion carried.

The meeting was adjourned at 2:45 p.m.

Meeting minutes were taken by Rick Becker, Office of the CIO.

NITC 1-204: IT Procurement Review Policy:

By statute, state agency purchases of communications equipment and information management items require the approval of the Office of the Chief Information Officer (OCIO).   NITC 1-204 provides guidance to agencies for compliance with these statutory requirements.

http://www.nitc.nebraska.gov/standards/1-204.html

Effective July 9, 2015, requests for technology equipment and services routing through Enterprise One will be required to provide documentation to support each request as stated in the NITC standard. The minimum level of documentation required should include a quote from the vendor and a description of the product or service being requested.   In the description please provide as much detail as needed to explain the purpose for the request. Key points to include are where the equipment or software will be installed, who will support the equipment and a contact person who can provide additional detail.

If the purchase is a competitive solicitation for bid, a draft copy of the Request for Proposal (RFP), Request for Information (RFI) or Invitation to Bid (ITB) must be provided.   If the purchase is a Sole Source Request/Request for Deviation from the Competitive Process, documentation of the reasons for not following the competitive process must be attached.

Requests that do not provide the minimum level of documentation will be returned to the agency.

Requests that do meet the minimum level of documentation may also be scheduled for a conference call with the IT Review team. The IT Review team meets each Tuesday from 3:00- 4:00. If your request is scheduled for a conference call you will receive a meeting notice by the end of the day the prior Friday.

Items that are part of the preapproved list for NITC 1-204 will be reviewed and approved without additional information. However all purchases should have a quote from the vendor and a general description of the items requested.

NITC Strategic Initiatives

(Adopted May 21, 2015)

Prior Strategic Initiatives	Action	New Strategic Initiatives
Network Nebraska	Continue	Network Nebraska
Community IT Planning and Development	Continue, but rename	Broadband-Related Development
eHealth	Continue	eHealth
Public Safety Communications System	Discontinue; Move related action items to State Government IT Strategy	
Digital Education	Continue, but refocus	Digital Education
State Government Efficiency	Continue, but rename	State Government IT Strategy
E-Government	Discontinue; Move related action items to State Government IT Strategy	
Nebraska Spatial Data Infrastructure (NESDI)	Continue	Nebraska Spatial Data Infrastructure (NESDI)
Security and Business Resumption	Continue security initiative; discontinue business resumption	IT Security
	New	State IT Spending Analysis
	New	Cloud Strategy