

STATE GOVERNMENT COUNCIL
Nebraska Information Technology Commission
Thursday, June 11, 2009, 1:30 p.m. - 2:30 p.m.
Executive Building - Lower Level Conference Room
521 S 14th Street, Lincoln, Nebraska
PROPOSED MINUTES

MEMBERS PRESENT:

Brenda Decker, Chief Information Officer, Chair
Bob Beecham, Nebraska Department of Education
Randy Cecrle, Alt. for Glenn Morton, Workers' Compensation Court
Tom Conroy, OCIO-Enterprise Computing Services
Josh Daws, Secretary of State's Office
Pat Flanagan, Private Sector
Rex Gittins, Department of Natural Resources
Dorest Harvey, Private Sector
Kelly Lammers, Department of Banking
Bill Miller, Alt. for Janice Walker, State Court Administrator's Office
Jim Ohmberger, Health and Human Services
Mike Overton, Alt. for Michael Behm, Crime Commission
Bob Shanahan, Department of Correctional Services
Jayne Scofield, OCIO-Network Services
Rod Wagner, Library Commission
Bill Wehling, Department of Roads
Doni Peterson, Alt. for Carlos Castillo, Department of Administrative Services

MEMBERS ABSENT: Dennis Burling, Department of Environmental Quality; Mike Calvert, Legislative Fiscal Office; Lauren Hill, Governor's Policy Research Office; Cathy Lang, Department of Labor; Bev Neth, Department of Motor Vehicles; Gerry Oligmueller, Budget Office; and, Doug Ewald, Department of Revenue

OTHERS PRESENT: Suzy Fredickson, State Patrol

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Ms. Decker called the meeting to order at 1:30 p.m. There were seventeen voting members present at the time of roll call. A quorum was present to conduct official business. It was stated that the meeting notice was posted to the [NITC website](#) and the [Nebraska Public Meeting Calendar](#) on May 11, 2009. The agenda was posted to the NITC website on June 8, 2009. A copy of the Open Meetings Act was located on the front table.

PUBLIC COMMENT

There was no public comment

APPROVAL OF APRIL 9, 2009 MINUTES

Mr. Miller moved approval of the [April 9, 2009](#) minutes as presented. Mr. Harvey seconded. Roll call vote: Beecham-Yes, Overton-Yes, Peterson-Yes, Conroy-Yes, Decker-Yes, Flanagan-Yes, Daws-Abstain, Gittins-Yes, Harvey-Yes, Lammers-Yes, Cecrle-Yes, Ohmberger-Yes, Scofield-Yes, Shanahan-Yes, Wagner-Yes, Miller-Yes, and Wehling-Yes. Results: Yes-16, No-0, Abstain-1. Motion carried.

STANDARDS AND GUIDELINES - NITC 5-301: USE OF COMPUTER-BASED FAX SERVICES BY STATE GOVERNMENT AGENCIES [\(REVISED\)](#)*

Rick Becker, Government I.T. Manager

Purpose: State Agencies needing computer-based fax services will use the “OCIO Internet Fax System” maintained and hosted by the Office of the CIO. This standard does not apply to the use of stand-alone fax machines connected directly to a telephone line. This is a revised version of an existing guideline. The new version makes this a standard.

Prior to the meeting, Mr. Cecrle asked for a clarification as to whether the revised standard is intended to apply to system-to-fax services through APIs/Webservices or just desktop-to-fax. Revised language was offered to clarify that the intent was for this to apply to all but stand-alone fax machines. In the first sentence under Section 1, after the word “services” insert “, including desktop and application-based faxing,”.

Discussion followed regarding web based applications, customized programs and applications, add-ons, interfaces, and APIs. It was stated that there has to be a thorough understanding of what agencies have connected. The question was asked, “Is the OCIO prepared to understand and be knowledgeable about the technology so that agencies have technical support? Ms. Decker affirmed that the Office of the CIO would provide technical support for agencies. The Workers’ Compensation Court and the Secretary of State’s Office may have difficulty meeting this standard. It was noted that there is a waiver process in place for all standards.

Mr. Shanahan moved to include the additional language regarding application-based faxing and to recommend approval of NITC 5-301: Use of Computer-based Fax Services by State Government Agencies. Roll call vote: Wehling-Yes, Miller-Yes, Wagner-Yes, Shanahan-Yes, Scofield-Yes, Ohmberger-Yes, Cecrle-Yes, Lammers-Yes, Harvey-Yes, Gittins-Yes, Daws-Yes, Flanagan-Yes, Decker-Yes, Conroy-Yes, Peterson-Yes, Overton-Yes, and Beecham-Yes. Results: Yes-17, No-0, Abstain-0. Motion carried.

STANDARDS AND GUIDELINES - DISCUSSION: [LB 626](#) AND THE ACCEPTABLE USE POLICY
Brenda Decker, Chief Information Officer

LB626: “For an Act relating to public officials and public employees; to change provisions relating to use of public resources by public officials and public employees; to redefine a term; to harmonize provisions; and to repeal the original sections.”

LB 626 takes effect on August 30 and may require changes to the “Acceptable Use Policy.” A draft will be brought to the Council for their review and recommendation.

STATEWIDE TECHNOLOGY PLAN

Mr. Becker asked the members to review the Council related [action items](#) that need to be updated for 2009-2010. If there are any recommended changes, Mr. Becker would like these sent to him so that he can update the action plan items prior to the next meeting.

OTHER BUSINESS

Funding for email archiving was appropriated in the amount of \$500,000 in the next biennium. The Office of the CIO will be working with the Secretary of State’s office on developing an RFP for a planned release in August.

Mr. Miller commented that there was a hearing on May 28 on the definition “durable medium” to be included in the state rules and regulations. The document establishes a process based definition allowing agencies to use technologies other than microfiche for storage. Members can find more information on the hearing and the proposed definition on the Secretary of State or Records Board web sites.

AGENCY REPORTS

Ms. Peterson announced that the RFP is out for Talent Management System.

Mr. Conroy reported that the remote site in Omaha is up and functioning for Office of the CIO, the Nebraska Information System, and the University of Nebraska for disaster recovery. There have been no operational issues. The Office of the CIO has improved their position in regards to disaster recovery.

Ms. Scofield reminded members that the Cyber Security Conference is being held on Tuesday, June 16, at Holiday Inn Lincoln-Downtown. The conference is aimed towards technical staff.

NEXT MEETING DATE AND ADJOURNMENT

The next meeting of the NITC State Government Council will be held on August 13, 2009 at 1:30 p.m. The location will be determined.

Mr. Flanagan moved to adjourn. Mr. Beecham seconded. All were in favor. Motion carried by unanimous voice vote.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO.