

**State Government Council
of the
Nebraska Information Technology Commission**
Thursday, May 8, 2008, 1:30 p.m. - 2:30 p.m.
Nebraska State Office Building - Conference Room 6Z
301 Centennial Mall South, Lincoln, Nebraska
PROPOSED MINUTES

MEMBERS PRESENT

Brenda Decker, Chief Information Officer, Chair
Dennis Burling, Department of Environmental Quality
Randy Cecrle, Workers' Compensation Court
Tom Conroy, OCIO-Enterprise Computing Services
Josh Daws, Secretary of State's Office
Keith Dey, Department of Motor Vehicles
Pat Flanagan, Private Sector
Rex Gittins, Department of Natural Resources
Joe Kellner, Department of Roads
Gerry Oligmueller, Budget Office
Terry Pell, State Patrol
Doni Peterson, Department of Administrative Services
Jayne Scofield, OCIO-Network Services
Len Sloup, Department of Revenue
Rod Wagner, Library Commission

MEMBERS ABSENT: Bob Beecham, NDE Support Services; Mike Calvert, Legislative Fiscal Office; Dorest Harvey, Private Sector; Lauren Hill, Governor's Policy Research Office; Jeanette Lee, Department of Banking; Butch Lecuona, Department of Labor; Jim Ohmberger, Health and Human Services; Janice Walker, State Court Administrator's Office; Mike Overton, Crime Commission; and Robin Spindler, Department of Correctional Services

ROLL CALL, MEETING NOTICE & OPEN MEETINGS ACT INFORMATION

Ms. Decker called the meeting to order at 1:35 p.m. There were 14 voting members present at the time of roll call. A quorum existed to conduct official business. The meeting notice was posted to the NITC Website and [Nebraska Public Meeting Calendar](#) on April 15, 2008. The agenda posted to the NITC Website on May 6, 2008. A copy of the Open Meetings Act was located on the front table.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES* - APRIL 10, 2008

Mr. Conroy moved to approve the [April 10, 2008](#) minutes as presented. Mr. Dey seconded. Roll call voted: Burling-Yes, Cecrle-Yes, Conroy-Yes, Daws-Yes, Decker-Yes, Dey-Yes, Flanagan-Yes, Kellner-Yes, Oligmueller-Yes, Pell-Yes, Peterson-Yes, Scofield-Yes, Sloup-Yes, and Wagner-Yes. Results: Yes-14, No-0, Abstain-0. Motion carried.

**STANDARDS AND GUIDELINES - RECOMMENDATION TO THE TECHNICAL PANEL AND THE NITC
- [NITC 1-201](#): AGENCY INFORMATION TECHNOLOGY PLAN**

By statute, all agencies are required to submit an information technology plan, and the NITC is responsible for adopting the form that agencies are to use.

Members discussed the draft form. Members suggested adding a separate column for the estimated number of hardware devices the agency will have by the end of the next biennium, and information on the agency's hardware replacement cycle. Members also suggested changes to the network section.

Ms. Scofield left the meeting.

Mr. Cercle moved to recommend approval of NITC 1-201. There was no second.

Mr. Dey moved to table action on the NITC 1-201: Agency Information Technology Plan. Mr. Pell seconded. Roll call vote: Kellner-Yes, Wagner-Yes, Pell-Yes, Oligmueller-Yes, Dey-Yes, Cecrle-Yes, Daws-Yes, Flanagan-Abstain, Sloup-Yes, Decker-Yes, Conroy-Yes, Peterson-Yes, and Burling-Yes. Results: Yes-12, No-0, Abstain-1. Motion carried.

Mr. Becker stated that the suggested changes would be made to the form and posted for the 30-day comment period. Members can review the revised version on the NITC website and submit comments or suggested changes prior to final approval.

STANDARDS AND GUIDELINES - RECOMMENDATION TO THE TECHNICAL PANEL AND THE NITC - NITC 1-202: PROJECT REVIEW PROCESS

The form is the same as has been used for several years. However, the form is now incorporated into the new web-based budget request system, and is to be submitted with the agency's budget request. Agencies no longer have to submit the Word version of the form.

Mr. Conroy move to recommend approval of [NITC 1-202](#): Project Review Process. Mr. Cercle seconded. Roll call voted: Burling-Yes, Cecrle-Yes, Conroy-Yes, Daws-Yes, Decker-Yes, Dey-Yes, Flanagan-Yes, Sloup-Yes, Kellner-Yes, Oligmueller-Yes, Pell-Yes, Peterson-Yes, and Wagner-Yes. Results: Yes-13, No-0, Abstain-0. Motion carried.

Mr. Oligmueller left the meeting.

GOVERNMENT TECHNOLOGY COLLABORATION FUND

[Suggested Uses](#)

Members had an opportunity to review the GTCF Ideas submitted to the OCIO. There is approximately \$175,000 of unobligated funds available to fund projects.

Mr. Pell moved that the Council pursue an email archiving project utilizing the grant funds. Mr. Cecrle seconded. After discussion, Ms. Decker offered a friendly amendment to establish a work group to develop a proposal for the council's review. Mr. Pell and Mr. Cecrle accepted the amendment. Roll call vote: Burling-No, Peterson-Yes, Conroy-Yes, Decker-Yes, Sloup-Yes, Flanagan-Yes, Daws-Yes, Cecrle-No, Dey-Yes, Pell-Yes, Wagner-Yes, and Kellner-Yes. Results: Yes-10, No-2, Abstain-0. Motion carried.

Members volunteering to serve on the work group: Terry Pell, Keith Dey, Randy Cecrle. Mr. Henderson suggested that, as the proposer, Jim Ohmberger should be involved. Mr. Burling stated he voted "no" due to the lack of a records management component. He was invited to be part of the work group.

Members discussed allowing other projects to be submitted for review by the council. Mr. Becker stated that a Word version of the grant application form will be added as a link to today's agenda for anyone wanting to submit a project proposal.

OTHER BUSINESS

There was no other business.

AGENCY REPORTS

Members were given an opportunity to provide agency reports.

NEXT MEETING DATE AND ADJOURNMENT

The next meeting of the State Government Council will be held on June 12, 2008, 1:30 p.m. The location will be announced at a later date.

Mr. Pell moved to adjourn. Mr. Dey seconded. All were in favor. Motion carried by unanimous voice vote.

The meeting was adjourned at 3:07 p.m.

Meeting minutes were taken by Lori Lopez Urdiales and reviewed by Rick Becker of the Office of the CIO/NITC.