DRAFT

State Government Council
of the
Nebraska Information Technology Commission

SGC Action Items
(Revised: 3 APR 2002)

PRIORITY SGC-1: Implementing electronic government (e-government) to provide for a cost effective, efficient delivery of services while maintaining necessary security and confidentiality of non-public information.

SGC 1.1
TITLE: **E-Government to Business Initiative**
*DESCRIPTION:*The NITC adopted the e-government strategic plan in November 2000. Governor Johanns endorsed the strategic plan and directed that an initial focus be placed on the interaction between government and businesses. The Business Portal Action Plan was developed to guide that effort. This action item will involve the continued implementation of that plan. (A copy is available at: http://www.nitc.state.ne.us/sgc/ and includes a complete list of short and long term action items.)
LEAD: Office of the CIO
TIMEFRAME: Ongoing

SGC 1.2
TITLE: **E-Government to Employee Initiative**
DESCRIPTION: Develop and implement an action plan to provide an employee portal for state government employees.
LEAD: Work group to be created
TIMEFRAME: Beginning 3rd Quarter 2002

SGC 1.3
TITLE: **E-Government to Citizens Initiative**
DESCRIPTION: Building on the Business Portal, develop and implement an action plan to provide an enhanced portal for citizens.
LEAD: Work group to be created
TIMEFRAME: Beginning 4th Quarter 2002

PRIORITY SGC-2: Improving collaboration, both between agencies and with other stakeholders, in all areas of IT

SGC 2.1
TITLE: **Recommend technical standards, guidelines, and enterprise solutions**
DESCRIPTION: The SGC will recommend technical standards, guidelines, and enterprise solutions for state government. The SGC will work with the Technical Panel to develop these standards and guidelines.
LEAD: Work group(s) to be created.
TIMEFRAME: Ongoing
List/prioritize standards and guidelines to be developed
- Revise E-mail Standard
- Secure E-mail Standard
- Content Management
- Records Retention
- Server Farm
- Electronic Forms Automation
- Others?

PRIORITY SGC-3: Provide a planning and implementation process for IT projects which avoids unnecessary delay and bureaucracy.

SGC 3.1
TITLE: **Improved Planning Process**
DESCRIPTION: Continue to improve the information technology planning process for state agencies. The SGC will review, and revise as appropriate, the planning documents utilized by agencies, including: agency comprehensive information technology plans and agency project proposal forms for budget request.
LEAD: Office of the CIO
TIMEFRAME: Ongoing

SGC 3.2
TITLE: **Improved Project Management**
DESCRIPTION: The SGC will continue to provide guidance to agencies on best practices for project management. Areas of focus should include: management of IT related projects; measuring results; preparing project closure reports; and recommendations for a certification process for project managers.
LEAD: Office of the CIO
TIMEFRAME: Ongoing

PRIORITY SGC-4: Implementing appropriate policies for information technology related security and privacy.

SGC 4.1
TITLE: **Security Policies**
DESCRIPTION: In January 2001, the NITC adopted the security policies developed by the Technical Panel's Security Architecture Work Group. These policies, guidelines, and best practices are intended to provide a framework for a secure computing environment, with a focus on state government. The SGC, in coordination with the Technical Panel, will work to implement these policies in state government. Areas to be addressed include: training; agency level planning; business continuity planning; and security assessments.
LEAD: To be determined
TIMEFRAME: Ongoing